

To: Councillors Woodward (Chair), Maskell
(Vice-Chair) and Grashoff

Direct: ☎ 0118 937 2532
e-mail:
sarah.wilson@reading.gov.uk

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Your contact is: Sarah Wilson - Committee Services

NOTICE OF MEETING - LICENSING APPLICATIONS SUB-COMMITTEE 2 - 4 APRIL 2019

A meeting of the Licensing Applications Sub-Committee 2 will be held on Thursday, 4 April 2019 at 9.30 am in the Council Chamber, Civic Offices, Bridge Street, Reading, RG1 2LU. The Agenda for the meeting is set out below.

<u>ACTION</u>	<u>WARDS AFFECTED</u>	<u>Page No</u>
1. DECLARATIONS OF INTEREST		
(a) Councillors to declare any disclosable pecuniary interests they may have in relation to the items for consideration; (b) Councillors to declare whether they wish to speak on the grounds they: (i) Have submitted a relevant representation as an interested party; or (ii) Will be speaking on behalf of an interested party.		
2. MINUTES		3 - 10
To confirm the Minutes of the meetings of Licensing Applications Sub-Committee 2 held on 14 February 2019 and 7 March 2019 as correct records.		
3. APPLICATION FOR THE VARIATION OF A PREMISES LICENCE - READING PRIDE	ABBEY	11 - 56
To consider an application for the variation of a Premises Licence in respect of Reading Pride, Kings Meadow, Reading RG1 8BW.		

CIVIC OFFICES EMERGENCY EVACUATION: If an alarm sounds, leave by the nearest fire exit quickly and calmly and assemble on the corner of Bridge Street and Fobney Street. You will be advised when it is safe to re-enter the building.

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Present: Councillors Woodward (Chair) and Rowland.

Apologies: Councillor Grashoff

25. MINUTES

The Minutes of the meetings of Licensing Applications Sub-Committee 1 held on 4 December 2018 and 18 December 2018 and Licensing Applications Sub-Committee 2 held on 6 December 2018 and 13 December 2018 were confirmed as correct records and signed by the Chair.

26. APPLICATION FOR THE GRANT OF A PREMISES LICENCE - UNION FOOD AND WINE

The Head of Planning, Development and Regulatory Services submitted a report on an application by Mr Ajeet Singh Chopra for the grant of a Premises Licence in respect of Union Food and Wine, 11b Union Street, Reading, RG1 1EU.

The report stated that the premises did not currently have a Premises Licence in force and that the premises was located within the Council's Cumulative Impact Area. As stated in the report, the application was seeking the following:

Sale of Alcohol (On and Off the Premises)

Monday to Sunday from 0700hrs until 0000hrs (Midnight)

Hours Open to the Public

Monday to Sunday from 0700hrs until 0000hrs (Midnight)

A copy of the application form was attached to the report at Appendix 1.

The report stated that during the 28 day consultation process for the application, representations had been received from Reading Borough Council's Licensing Team (attached to the report at Appendix 2), Thames Valley Police (attached to the report at Appendix 3) and an interested party (attached to the report at Appendix 4).

The application was made in an area subject to the Council's Cumulative Impact Policy, which created a rebuttable presumption that applications for the grant of premises licences which were likely to add to the existing cumulative impact would normally be refused or subject to certain limitations, following representations, unless the applicant could demonstrate that there would be no negative cumulative impact on one or more of the licensing objectives.

The report stated that in considering the application, the Licensing Authority had a duty to carry out its functions with a view to promoting the four licensing objectives, as follows:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

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The report also stated that any conditions placed on the premises licence should be appropriate and proportionate with a view to promoting the licensing objectives and that the Licensing Authority could amend, alter or refuse an application should it be deemed appropriate for the promotion of the licensing objectives.

The report set out paragraphs 1.5, 8.41-8.49, 9.4-9.13, 10.15 and 14.63-14.64 from the Secretary of State's guidance issued under Section 182 of the Licensing Act 2003 (April 2018) and paragraphs 2.1-2.14, 3.2-3.3, 6.1-6.2, 6.11-6.13, 6.16, 9.1-9.3, 9.6-9.7, 12, 12.1-12.3, 12.6-12.8, 12.10-12.15, 12.18-12.21, 12.23-12.24, 12.32 and 12.35 from the Council's Statement of Licensing Policy (October 2018).

Richard French, Licensing Officer, Reading Borough Council and Declan Smyth, Licensing Officer, Thames Valley Police, were both present and addressed the Sub-Committee on their representations regarding the application as stated in the report.

The applicant was represented by Mr Duncan Craig, Barrister, Citadel Chambers, who addressed the Sub-Committee on the application and responded to questions. Mr Ajeet Singh Chopra, the applicant, was present and responded to questions from the Sub-Committee and was accompanied by Mr Surendra Panchal, Personal Licence Courses Ltd.

Resolved -

That, in order to promote the licensing objectives, and having regard to the oral and written representations made, the Secretary of State's guidance issued under section 182 of the Licensing Act 2003 (April 2018) and the Council's Statement of Licensing Policy in respect of cumulative impact, the Sub-Committee was not satisfied that the presumption against granting the application had been rebutted and therefore the application for the grant of a Premises Licence in respect of Union Food and Wine, 11b Union Street, be refused. The Sub-Committee's reasons were:

- (a) that despite the applicant's representative making attempts to address the issue of the Cumulative Impact Policy at the hearing, the Sub-Committee was very concerned that the original application made no mention of the Council's Cumulative Impact Policy or how the policy would be rebutted;
- (b) the Sub-Committee was not satisfied that the Premises Licence Holder had sufficient grasp of the reasons for and objectives of the Council's Cumulative Impact Policy;
- (c) the Sub-Committee was not confident that the Premises Licence Holder would promote the licensing objectives within the Cumulative Impact Area and in particular a sensitive part of that area.

27. APPLICATION FOR THE GRANT OF A PREMISES LICENCE - PREMIER INN

The Head of Planning, Development and Regulatory Services submitted a report on an application by Whitbread Group PLC for the grant of a Premises Licence in respect of Premier Inn, on the site of 20 Hosier Street, Reading, RG1 7JL.

The Sub-Committee decided to adjourn the hearing until further discussions had taken place between the applicant and the Council's planning department.

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(The meeting started at 9.30am and finished at 11.52am)

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Present: Councillors Woodward (Chair), D Edwards and Grashoff.

28. APPLICATION FOR THE GRANT OF A PREMISES LICENCE - LOCAL FOOD AND WINE

The Head of Planning, Development and Regulatory Services submitted a report on an application by Mr Inderjeet Singh Malhotra for the grant of a Premises Licence in respect of Local Food and Wine, 441 Basingstoke, Reading, RG2 0JF.

The report stated that the premises currently had a Premises Licence in force, which was held by Mr Gurmit Singh Gurwara, and that this licence had been revoked by the Sub-Committee, on 29 March 2018, due to the employment of an illegal worker, a breach of licence conditions and historical issues with illicit alcohol and tobacco. The report advised that the licence was currently still in force as the Premises Licence Holder had appealed this decision and was awaiting an appeal.

The report was amended at the hearing to reflect that the appeal had taken place and that the Court had upheld the Sub-Committee's decision to revoke the licence. At the time of the hearing there was no Premises Licence in force at the premises.

The report further advised that the Sub-Committee, on 6 September 2018, had refused an application for the grant of a Premises Licence in respect of Local Food and Wine, 441 Basingstoke Road, Reading, RG2 0JF, made by Mr Jasnoor Singh Vadwah.

As stated in the report, the application by Mr Inderjeet Singh Malhotra was seeking the following:

Sale by Retail of Alcohol, Off the Premises

Monday to Sunday 0700 hours until 2300 hours

Opening Hours

Monday to Sunday 0700 hours until 2300 hours

A copy of the application form was attached to the report at Appendix 1.

The report stated that during the 28 day consultation process for the application, representations had been received from Reading Borough Council's Licensing Team (attached to the report at Appendix 2), Reading Borough Council's Trading Standards Service (attached to the report at Appendix 3) and Thames Valley Police (attached to the report at Appendix 4).

The report stated that in considering the application, the Licensing Authority had a duty to carry out its functions with a view to promoting the four licensing objectives, as follows:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

The report also stated that any conditions placed on the premises licence should be appropriate and proportionate with a view to promoting the licensing objectives and that

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the Licensing Authority could amend, alter or refuse an application should it be deemed appropriate for the promotion of the licensing objectives.

The report set out paragraphs 1.5, 8.41-8.49, 9.11-9.13, 9.42-9.43, 10.4-10.5, 10.15 and 10.27-10.28 from the Secretary of State's guidance issued under Section 182 of the Licensing Act 2003 (April 2018) and paragraphs 2.11-2.14, 3.2, 6.1-6.2, 6.11-6.13, 6.16 and 7.6-7.13 from the Council's Statement of Licensing Policy (October 2018).

The applicant submitted some additional documents which had been circulated to the Sub-Committee.

The applicant was represented by Mr Thomas Griffiths, Barrister, Citadel Chambers, who addressed the Sub-Committee on the application and responded to questions. Mr Inderjeet Singh Malhotra, the applicant, was present and responded to questions from the Sub-Committee and was accompanied and assisted by Mr Surendra Panchal, Personal Licence Courses Ltd and Mr Amjit Singh.

Peter Narancic, Senior Licensing Officer, Reading Borough Council and Declan Smyth, Licensing Officer, Thames Valley Police, were both present and addressed the Sub-Committee on their representations regarding the application as stated in the report. An officer from Reading Borough Council's Trading Standards Service was not present at the hearing but their representations regarding the application as stated in the report were taken into account by the Sub-Committee.

Resolved -

That, in order to promote the licensing objectives, and having regard to the oral and written representations made, the Secretary of State's guidance issued under section 182 of the Licensing Act 2003 (April 2018) and the Council's Statement of Licensing Policy, the grant of a Premises Licence in respect of Local Food and Wine, 441 Basingstoke Road, be refused. The Sub-Committee's reasons were:

- (a) the Sub-Committee was not content that this was a genuine transaction at arms-length, as Mr Gurmit Singh Gurwara, the former licence holder, remained the named person on the leasehold for the premises and there was no evidence to show that any transfer document would be signed;
- (b) the applicant was currently operating in the premises while Mr Gurmit Singh Gurwara remained the leaseholder, demonstrating that Mr Gurmit Singh Gurwara continued to maintain a clear interest in the premises;
- (c) the applicant seemed not to have fully understood his own application and did not seem to understand the licensing objectives or how to promote them;
- (d) the documents submitted by the applicant i.e. the appraisal, were not sufficient to show a valid transaction, despite a deposit having been paid for goods;
- (e) the Sub-Committee did not feel confident in relying on the proposed condition number 16 at Appendix 4, as no lease agreement had been signed;

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- (f) the applicant, having been made aware of the history of the premises during the hearing, could not demonstrate how he would tackle issues raised in the report so as to promote the four licensing objectives.

(The meeting started at 9.35am and finished at 11.50am)

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LICENSING ACT 2003 HEARING 4 APRIL 2019 AT 0930HRS
APPLICATION FOR THE VARIATION OF A PREMISES LICENCE

1. Premises:

Reading Pride
Kings Meadow
Reading,
RG1 8BW

2. Applicant:

Reading Pride Limited
21 South Street
Reading
RG1 4QU

3. Premises Licence:

There is currently a premises licence in force at the premises for this outdoor event. A copy is attached at **Appendix LIC-5**

4. Proposed licensable activities and hours:

The application is for a variation to increase capacity on the site to 9999 persons.

All other licensable activities and hours remain as per existing licence.

5. Temporary Event Notices

In considering any application the Licensing Authority should be aware of the possible use of Temporary Event Notices to extend entertainment activities or hours of operation. A premises may extend the hours or scope of their operation by the use of Temporary Event Notices. Up to 15 events per year can be held under this provision at a particular premises. These events may last for up to 168 hours provided less than 500 people are accommodated and provided the total number of days used for these events does not exceed 21 per year.

6. Date of receipt of application: 11 February 2019

A copy of the application form is attached at **Appendix LIC-1**

7. Date of closure of period for representations: 11 March 2019
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8. Representations received:

During the 28 day consultation process for the application, representations were received from:

Thames Valley Police (attached at [Appendix LIC-2\)](#)

Environmental Protection (Noise) team also submitted a representation but the applicant agreed to accept their offered conditions, therefore the representation was withdrawn (attached at [Appendix LIC- 3\)](#)

Reading Borough Council Licensing team also submitted a representation but the applicant agreed to accept their offered conditions, therefore the representation was withdrawn. (attached at [Appendix LIC-4\)](#)

9. <u>Licensing Objectives and Reading Borough Council's Licensing Policy Statement</u>
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In considering representations received the Licensing Authority has a duty to carry out it's functions with a view to promoting the four licensing objectives, which are as follows:

- the prevention of crime and disorder;
- public safety
- the prevention of public nuisance
- the protection of children from harm

Any conditions that are placed on a premises licence should be appropriate and proportionate with a view to promoting the licensing objectives. The Licensing Authority can amend, alter or refuse an application should it be deemed appropriate for the promotion of the licensing objectives.

The Council's licensing policy also places an onus on applicant's who wish to open past 11pm to demonstrate how they will mitigate the issues of crime and disorder and potential public nuisance.

<u>The Council's Licensing Policy Statement (October 2018)</u>

Introduction

1.1 This policy sets out how the Council as the Licensing Authority for Reading promotes the four licensing objectives stated in the Licensing Act 2003. The four licensing objectives, as outlined in Section 4 (2) of the Licensing Act 2003, are of equal importance and the Council along with other named Responsible Authorities, stakeholders, residents and licence holders shall work together in order to actively promote them. Those four licensing objectives are:

- The prevention of crime and disorder
- The prevention of public nuisance
- The protection of children from harm
- Public Safety

1.2 The Council must have regard to the four licensing objectives when carrying out its functions under the Licensing Act 2003. The Licensing Authority will also have regard to other Council policies which have been introduced to tackle issues that may undermine crime and disorder or any of the other licensing objectives. The Licensing Authority will have regard to the contents of this policy as well as the Secretary of State's Guidance issued under Section 182 of the Licensing Act 2003. It may also depart from this policy and the Secretary of State's Guidance if there are exceptional circumstances and it is appropriate to do so to promote the licensing objectives. If the Licensing Authority departs from the Secretary of State's Guidance it will give reasons as per paragraph 1.9 of that guidance.

1.6 The predominantly urban nature of Reading as a town means that an appropriate balance needs to be struck between the needs of local business and the needs of local residents. This licensing policy seeks to encourage all stakeholders to engage in the licensing process so that the needs of all can be taken into account and issues dealt with in a spirit of partnership and Co-operation.

Crime and Disorder Act 1998

3.2 This Act requires local authorities and other bodies to consider crime and disorder reduction. Section 17 of the Act states that it shall be the duty of each authority, to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that is reasonably can to prevent, crime and disorder in its area (including anti-social and other behaviour adversely affecting the local environment). This links specifically with the licensing objective of prevention of crime and disorder and the licensing authority will take into account all reasonable measures that actively promote this licensing objective.

Consultation

4.1 In drawing up and reviewing this policy, the licensing authority consulted with the bodies designated as Responsible Authorities within the Licensing Act 2003. The Authority also consulted with licence holders, local residents groups and groups representing the trade including licensing solicitors and Pubwatch.

- The chief officer of the police for the Reading local authority area
- The fire authority of the Reading local authority area
- The Public Health authority for the Reading local authority area
- Reading Borough Council Environmental and Nuisance team
- Reading Borough Council Environmental Health/Food Safety team
- Reading Borough Council Trading Standards team
- Reading Borough Council Planning Authority
- Reading Borough Council Safeguarding Board
- Alcohol licensing team at the Home Office
- All premises licence holders who hold a licence with Reading Borough Council
- Local organisations who are representative of local holders of premises

licences

- Persons or bodies representative of local residents
- Licensing solicitors representing multi-site operators

4.5 The Licensing Authority shall, as required by Section 4 of the Licensing Act, have regard to this policy in its decision making. The policy may be departed from in the individual circumstances of any case where this and it is in the interests of promoting the licensing objectives. In such cases, the Licensing Authority shall give full reasons for departing from this policy.

4.6 The Licensing Authority has a duty under the Licensing Act 2003 to carry out its functions so as to promote the four licensing objectives. All four licensing objectives are of equal importance.

Licensing Conditions - General Approach

6.1 Conditions shall be appropriate and proportionate for the promotion of the licensing objectives and shall be unambiguous and clear in their stated aims. Conditions will also be tailored to the type, location and characteristics of the particular premises and the relevant licensable activities. Any condition imposed by the Authority shall also aim to avoid duplication of other legislation unless there is a requirement to impose such a condition in order to promote the licensing objectives (for example, a capacity limit for public safety reasons). This shall apply to all relevant applications (grant/variation of a premises licence or club premises certificate)

6.2 The operating schedule within an application should contain an assessment from the proposed licence holder of what they believe are appropriate and proportionate measures to enable them to carry out their proposed licensable activities. This assessment should be arrived at by taking cognisance of this policy and the Secretary of State's guidance which outlines the matters that an applicant should take into account such as issues in the locality and why their proposed measures are suitable for their proposed operation.

Fire Safety and Capacity Limits

6.33 The authority is committed to ensuring public safety in licensed premises by working in close partnership with Royal Berkshire Fire and Rescue Service subject to the provisions of the Regulatory Reform (Fire Safety) Order 2005.

6.34 Applicants and licence holders are expected to produce a comprehensive fire risk assessment before their premises is used for licensable activities. This document should be revised and maintained in accordance with the provisions of the Regulatory Reform Order 2005.

6.35 The Licensing authority will not generally seek to impose a safe capacity figure as a condition on a premises licence or club premises certificate unless it is appropriate for the promotion of the licensing objectives. Licence holders should ensure that all measures that impact on the public safety licensing objective are adhered to.

Licensed Premises in residential areas

7.6 When dealing with applications and issuing licences, the authority is likely to impose stricter conditions on premises operating in residential areas if it considers it appropriate and proportionate to do so. This will apply to all premises types.

7.7 Generally, any licensed premises looking to open past 11pm (2300hrs) in a residential area will need to demonstrate clearly in their operating schedule that public nuisance will not result from later operation. As part of the operating schedule, applicants should read the Secretary of State's Guidance, this policy and any other relevant document and ensure that robust measures are included in any application.

7.8 Premises that wish to provide regulated entertainment may be subject to additional conditions to ensure that residents are not disturbed. This may include the use of sound limiters; keeping doors and windows closed and restricting the hours when music is played.

7.9 Premises with outdoor areas such as beer gardens and smoking areas may also be subject to further restrictions in regard to their operation and use.

7.10 Where any outside area is used for drinking and/or smoking - including the public highway outside of a licensed premises - and complaints of public nuisance or noise are received the authority will consider controls to limit the disturbance.

7.11 Premises that are planning to put on events that involve regulated entertainment may be required to provide the authority with a detailed event management plan of that event which may include a detailed noise risk assessment.

7.12 The licensing authority will seek the input of the Council's Environmental Protection and Nuisance team when looking at measures that may be appropriate for the prevention of public nuisance. This will include taking cognisance of any representations that are submitted as part of the application process or any enforcement action they have taken under their own legislation - such as noise abatement notices.

Drinking up/Winding down time/Dispersal

7.14 Premises that provide licensable activity that may undermine the promotion of the four licensing objectives; cause disturbance to residents or in any way exacerbate issues of anti-social behaviour and crime and disorder, are expected to adopt, implement and maintain a robust dispersal policy. Licensed premises in residential areas or within the Council's Cumulative Impact Area are also expected to outline measures such as a suitable wind down time where licensable activities will come to a gradual conclusion before closing time to allow for a gradual and orderly dispersal from the premises and area. It is expected that all staff will be aware of any

dispersal policy and wind down times so as to ensure that customers actively leave the premises and area within permitted hours and with the minimum of disturbance to local residents.

7.15 In the case of nightclubs, dance venues and similar premises, it is expected that licence holders and designated premises supervisors instigate and operate a wind down time starting at least thirty minutes before closing time. During this time, the pace, volume and type of music played should be slowed down and reduced to background levels. The sale of alcohol should also cease and staff should be available to assist in the gradual dispersal of patrons from the premises and the immediate area. It is expected that door supervisors should also assist with the gradual dispersal of patrons from the premises and the area and direct people to public transport if appropriate.

8.2 Applicants must be clear in their operating schedules about the activities and times at which the events would take place to help determine when it is not appropriate for children to enter the premises. Consideration should also be given to the proximity of premises to schools and youth clubs so that applicants take appropriate steps to ensure that advertising relating to their premises, or relating to events at their premises, is not displayed at a time when children are likely to be near the premises.

8.3 The Authority will expect applicants, when preparing an operating schedule or club operating schedule, to set out the steps to be taken to protect children from harm when on the premises. The Authority will also expect any licence holder who wishes to hold events for children to provide it and Thames Valley Police with a detailed risk assessment of that event including how the event will be managed, staffing levels for the event and how any child will be prevented from being exposed to any harm.

8.16 The Licensing Authority expects all applicants for grants or variations of their premises licence or club premises certificate to outline robust measures to protect children from harm. This can include appropriate staff training as well as a Challenge 25 age verification policy for the sale of alcohol and any other measure which is deemed appropriate for the style of premises.

General Principles

9.1 It is the responsibility under the Act for all responsible authorities; licence holders and prospective licence holders to actively promote the four licensing objectives. The Council along with partner agencies, has a wider responsibility to protect the public as a whole and prevent crime, harm or nuisance from taking place.

9.2 The Authority will carry out its licensing functions with a view to actively promoting the licensing objectives and maintaining public safety. This applies to the dual role the licensing authority has both as the administrator of the process and as a responsible authority.

9.3 The Licensing Authority has previously and will continue to work with

other responsible authorities and partner agencies in order to ensure that the licensing objectives are promoted and that a consistent and joined up approach is taken to enforcement across Reading.

9.4 Reading Borough Council and Thames Valley Police work in partnership when carrying out work that involves licensed premises and any matter that undermines the licensing objectives. The Authority and Thames Valley Police also work in partnership with colleagues in the Home Office Immigration Enforcement team and Trading Standards on a variety of issues including the prevention and detection of illegal working in licensed premises and issues surrounding super strength alcoholic products and responsible alcohol retailing.

9.5 The Licensing Authority, Trading Standards and Thames Valley Police have established a regular partnership group to discuss and identify issues arising from licensed premises and to decide what, if any, enforcement action should be taken against any such premises. The partnership group is often attended by other colleagues so as to provide the widest possible, joined up approach to tackling issues in relation to licensed premises. It is the authority's view that issues are best tackled, whenever practicable, through this joined up approach as it provides consistency and a best practice approach to dealing with licensing issues.

Inspections

9.6 The Authority will carry out inspections at all premises where a premises licence is in force. Additionally, an inspection may also be carried out where an application for a grant, variation or review is received by the Authority to ascertain the likely effect of granting any application on the promotion of the licensing objectives. Inspections may also be carried out if the Authority or one of our partner agencies/responsible authorities are made aware of complaints or other incidents that undermine the promotion of the licensing objectives.

9.7 Inspections will be carried out solely by the Licensing Authority or in conjunction with other partners such as Thames Valley Police, Home Office Immigration Enforcement and Trading Standards.

Test Purchasing

9.8 It is the Authority's view that the sale of alcohol or other age restricted products to children is completely unacceptable. The Authority will work with colleagues in Thames Valley Police, Trading Standards and the Community Alcohol Partnership to regularly carry out test purchases on licensed premises. The sale of alcohol to children is an offence under the Act. Any premises or licence holder that is found to be selling alcohol to children is likely to have enforcement taken against them.

Enforcement Approach

9.12 Where offences are found to have been carried out on licensed premises, the Authority has a number of enforcement options available to it. The Authority will work with partner agencies to determine which

enforcement option is appropriate for the promotion of the licensing objectives. The seriousness of the offences found will be taken into consideration as well as any previous issues of non-compliance or criminality that have taken place at the licensed premises.

10. Administration, Exercise and Delegation of Functions

10.1 The powers of the Licensing Authority under the Licensing Act 2003 may be carried out by the Licensing Committee; by a Sub Committee or by one or more officers acting under delegated authority. The Licensing Committee will consist of between 10-15 members and the committee may establish one or more sub-committees consisting of two or three members.

10.2 As many of these functions will be largely administrative with no areas of contention, then officers who are duly authorised will carry out these functions.

10.3 A Licensing Sub-Committee shall hear all applications where relevant representations have been received and applications for the review of a premises licence that may have been submitted by Responsible Authorities or any other persons.

10.4 Officers will deal with all other licence applications where either no representations have been received or where representations have been received but have been resolved to the satisfaction of all parties so that a hearing is not required. Officers will also deal with and determine minor variation applications as well as considering whether a person with a Personal Licence - who has been convicted of a relevant offence or has been ordered to pay an immigration penalty - should be referred to the licensing sub-committee with a view to suspending or revoking their licence.

10.5 The Licensing Authority has two roles within the Licensing Act 2003. The second of these is the role as a responsible authority. This means that the authority can make representations and apply for licences to be reviewed if it is of the belief that a premises or licence holder is likely to or already is undermining the licensing objectives. When exercising its role as a Responsible Authority there will be a clear separation of work between the officer acting as the Licensing Authority and the officer acting as the Responsible Authority.

10.6 When considering whether to exercise its role as a Responsible Authority, officers shall ensure that cognisance is taken of the Authority's Licensing policy; the Secretary of State's Guidance; information it has obtained during enforcement visits or joint working with other Responsible Authorities or any other relevant information available to it.

10.7 Decisions as to whether representations are irrelevant, frivolous or vexatious will be made by officers. All representations must relate to one or more of the four licensing objectives. They will be determined objectively; not based on any political judgements and will take cognisance of the Secretary of State's Guidance which states that in borderline cases the

benefit of the doubt should be given to the person making the representation.

10.8 Where an officer of the Authority determines that a representation is frivolous or vexatious, then the person who made that representation will be given a written reason as to why that is the case.

10.9 Only in exceptional circumstances will the Authority remove personal details from representations and then only on the grounds of the potential for fear or intimidation being inflicted on the person making that representation. The Authority will also adhere to its obligations under the Data Protection Act and may redact personal contact details such as phone numbers, email addresses and house numbers.

10.10 The Authority shall expect applicants to address how they will promote the licensing objectives within their application and to have taken cognisance of this policy document; the Secretary of State's Guidance and any publicly available data about the locality they wish to trade.

11. Responsible Authorities Contact Details

11.1 The Responsible Authorities duly named within the Licensing Act 2003 are outlined below. Applicants are advised to contact any of the relevant Responsible Authorities to seek guidance on their application before submitting it.

Amended Guidance issued under section 182 of the Licensing Act 2003 (April 2018)

Licensing Objectives and Aims:

1.5 However, the legislation also supports a number of other key aims and purposes. These are vitally important and should be principal aims for everyone involved in licensing work. They include:

- protecting the public and local residents from crime, anti-social behaviour and noise nuisance caused by irresponsible licensed premises

Steps to promote the licensing objectives:

8.41 In completing an operating schedule, applicants are expected to have regard to the statement of licensing policy for their area. They must also be aware of the expectations of the licensing authority and the responsible authorities as to the steps that are appropriate for the promotion of the licensing objectives, and to demonstrate knowledge of their local area when describing the steps they propose to take to promote the licensing objectives. Licensing authorities and responsible authorities are expected to publish information about what is meant by the promotion of the licensing objectives and to ensure that applicants can readily access advice about these matters. However, applicants are also expected to undertake their own enquiries about the area in which the premises are situated to inform

the content of the application.

8.42 Applicants are, in particular, expected to obtain sufficient information to enable them to demonstrate, when setting out the steps they propose to take to promote the licensing objectives, that they understand:

- the layout of the local area and physical environment including crime and disorder hotspots, proximity to residential premises and proximity to areas where children may congregate;
- any risk posed to the local area by the applicants' proposed licensable activities; and
- any local initiatives (for example, local crime reduction initiatives or voluntary schemes including local taxi-marshalling schemes, street pastors and other schemes) which may help to mitigate potential risks.

8.43 Applicants are expected to include positive proposals in their application on how they will manage any potential risks. Where specific policies apply in the area (for example, a cumulative impact policy), applicants are also expected to demonstrate an understanding of how the policy impacts on their application; any measures they will take to mitigate the impact; and why they consider the application should be an exception to the policy.

8.44 It is expected that enquiries about the locality will assist applicants when determining the steps that are appropriate for the promotion of the licensing objectives. For example, premises with close proximity to residential premises should consider what effect this will have on their smoking, noise management and dispersal policies to ensure the promotion of the public nuisance objective. Applicants must consider all factors which may be relevant to the promotion of the licensing objectives, and where there are no known concerns, acknowledge this in their application.

8.45 The majority of information which applicants will require should be available in the licensing policy statement in the area. Other publicly available sources which may be of use to applicants include:

- the Crime Mapping website;
- Neighbourhood Statistics websites;
- websites or publications by local responsible authorities;
- websites or publications by local voluntary schemes and initiatives; and
- on-line mapping tools.

8.46 While applicants are not required to seek the views of responsible authorities before formally submitting their application, they may find them to be a useful source of expert advice on local issues that should be taken into consideration when making an application. Licensing authorities may wish to encourage co-operation between applicants, responsible authorities and, where relevant, local residents and businesses before applications are submitted in order to minimise the scope for disputes to arise.

8.47 Applicants are expected to provide licensing authorities with sufficient information in this section to determine the extent to which their proposed

steps are appropriate to promote the licensing objectives in the local area. Applications must not be based on providing a set of standard conditions to promote the licensing objectives and applicants are expected to make it clear why the steps they are proposing are appropriate for the premises.

8.48 All parties are expected to work together in partnership to ensure that the licensing objectives are promoted collectively. Where there are no disputes, the steps that applicants propose to take to promote the licensing objectives, as set out in the operating schedule, will very often translate directly into conditions that will be attached to premises licences with the minimum of fuss.

8.49 For some premises, it is possible that no measures will be appropriate to promote one or more of the licensing objectives, for example, because they are adequately covered by other existing legislation. It is however important that all operating schedules should be precise and clear about the measures that are proposed to promote each of the licensing objectives.

The role of responsible authorities

9.11 Responsible authorities under the 2003 Act are automatically notified of all new applications. While all responsible authorities may make representations regarding applications for licences and club premises certificates and full variation applications, it is the responsibility of each responsible authority to determine when they have appropriate grounds to do so.

9.12 Each responsible authority will be an expert in their respective field, and in some cases it is likely that a particular responsible authority will be the licensing authority's main source of advice in relation to a particular licensing objective. For example, the police have a key role in managing the night-time economy and should have good working relationships with those operating in their local area⁵. The police should usually therefore be the licensing authority's main source of advice on matters relating to the promotion of the crime and disorder licensing objective. However, any responsible authority under the 2003 Act may make representations with regard to any of the licensing objectives if they have evidence to support such representations. Licensing authorities must therefore consider all relevant representations from responsible authorities carefully, even where the reason for a particular responsible authority's interest or expertise in the promotion of a particular objective may not be immediately apparent. However, it remains incumbent on all responsible authorities to ensure that their representations can withstand the scrutiny to which they would be subject at a hearing.

Licensing authorities acting as responsible authorities

9.13 Licensing authorities are included in the list of responsible authorities. A similar framework exists in the Gambling Act 2005. The 2003 Act does not require responsible authorities to make representations about applications for the grant of premises licences or to take any other steps in respect of different licensing processes. It is, therefore, for the licensing authority to determine when it considers it appropriate to act in its capacity as a

responsible authority; the licensing authority should make this decision in accordance with its duties under section 4 of the 2003 Act.

Determining Actions that are appropriate for the promotion of the Licensing Objectives

9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.43 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

Proposed Conditions

10.4 The conditions that are appropriate for the promotion of the licensing objectives should emerge initially from the risk assessment carried out by a prospective licence or certificate holder, which they should carry out before making their application for a premises licence or club premises certificate. This would be translated into the steps recorded in the operating schedule or club operating schedule, which must also set out the proposed hours during which licensable activities will be conducted and any other hours during which the premises will be open to the public.

10.5 It is not acceptable for licensing authorities to simply replicate the wording from an applicant's operating schedule. A condition should be interpreted in accordance with the applicant's intention.

Designated Premises Supervisor

10.27 The main purpose of the 'designated premises supervisor' as defined in the 2003 Act is to ensure that there is always one specified individual among these personal licence holders who can be readily identified for the premises where a premises licence is in force. That person will normally have been given day to day responsibility for running the premises by the premises licence holder.

10.28 The 2003 Act does not require a designated premises supervisor or any other personal licence holder to be present on the premises at all times when alcohol is sold. However, the designated premises supervisor and the premises licence holder remain responsible for the premises at all times including compliance with the terms of the 2003 Act and conditions attached to the premises licence to promote the licensing objectives.

Licensing Act 2003

The Licensing Act 2003 under Section 18 (6) also states that any relevant representation should be considered in the context of:

(a) the likely effect of the grant of the premises licence on the promotion of the licensing objectives.

Therefore in the context of the grant of a licence, it is reasonable for the Licensing Authority to base its decision on an application on what the likely effects of granting a licence would have on the promotion of the licensing objectives.

Case Law

The Licensing Authority must consider each application on its own merits with a view to assessing the likely effect of granting such a licence on the promotion of the licensing objectives which is reasonably acceptable in a particular location (Paragraph 18 (6) of the Licensing Act 2003). This is confirmed in (R) on the application of Hope and Glory Public House v Westminster City Council (2011) EWCA Civ31 where Lord Justice Toulson stated:

(Para 42) Licensing decisions often involve weighing a variety of competing considerations: the demand for licensed establishments, the economic benefit to the proprietor and to the locality by drawing in visitors and stimulating the demand, the effect on law and order, the impact on the lives of those who live and work in the vicinity, and so on. Sometimes a licensing decision may involve narrower questions, such as whether noise, noxious smells or litter coming from premises amount to a public nuisance.

Although such questions are in a sense questions of fact, they are not questions of the 'heads or tails' variety. They involve an evaluation of what is to be regarded as reasonably acceptable in the particular location. In any case, deciding what (if any) conditions should be attached to a licence as necessary and proportionate to the promotion of the statutory licensing objectives is essentially a matter of judgment rather than a matter of pure fact.

The above approach to grant applications and the prospective nature of the licensing objectives was confirmed in East Lindsey DC v Abu Hanif (2016) EWHC 1265 Admin, where Mr Justice Jay stated:

(Para 18) The prevention of crime and disorder requires a prospective consideration of what is warranted in the public interest, having regard to the twin considerations of prevention and deterrence.

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Reading
Application to vary a premises licence
Licensing Act 2003

For help contact
licensing@reading.gov.uk
 Telephone: 0118 937 3762

* required information

Section 1 of 18

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name If your business is registered, use its registered name.

VAT number Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 18

APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Premises Contact Details

Telephone number

Continued from previous page...

Non-domestic rateable
value of premises (£)

Section 3 of 18

VARIATION

Do you want the proposed
variation to have effect as
soon as possible?

☒ Yes

☐ No

Do you want the proposed variation to have effect in relation to the
introduction of the late night levy?

☐ Yes

☒ No

You do not have to pay a fee if the only
purpose of the variation for which you are
applying is to avoid becoming liable to the
late night levy.

If your proposed variation
would mean that 5,000 or
more people are expected to
attend the premises at any
one time, state the number
expected to attend

9999

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

This license variation is to extend capacity allowed on site. Numbers in recent years have increased and we need to ensure we have the correct provisions in place. We now feel the time has come to apply to increase capacity.
Current license includes, food, alcohol, live entertainment, attractions such as rides and amusements and marketplace vendors.

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PROVISION OF PLAYS

See guidance on regulated entertainment

Will the schedule to provide plays be subject to change if this application to
vary is successful?

☐ Yes

☒ No

Section 5 of 18

PROVISION OF FILMS

See guidance on regulated entertainment

Will the schedule to provide films be subject to change if this application to
vary is successful?

☐ Yes

☒ No

Section 6 of 18

PROVISION OF INDOOR SPORTING EVENTS

Continued from previous page...

See guidance on regulated entertainment

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 7 of 18

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

☐ Yes ☒ No

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will the schedule to provide live music be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 9 of 18

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 10 of 18

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

☐ Yes ☒ No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

☐ Yes ☒ No

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PROVISION OF LATE NIGHT REFRESHMENT

Continued from previous page...

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

☐ Yes ☒ No

Section 13 of 18

SUPPLY OF ALCOHOL

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

☐ Yes ☒ No

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

18+ stage?

We intend on having a cabaret stage that will be enclosed as a 18+ area restricted by security ensuring the person attempting to enter has proof they are 18+ such as driving license or passport.

There will not be nudity, however content and language will be considered 18+.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

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Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

☒ I have enclosed the premises licence

☐ I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

Section 16 of 18

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Continued from previous page...

On site Security & Stewards
Control Office with Police Liaison
On site Ambulance crew
On site Fire Crew
Smoking Regulations
Fire/Emergency Exits
Fire-Fighting Equipment
Multi Channel Secure Radio
Special Risks / Vulnerable Persons

b) The prevention of crime and disorder

6.1. Stewards & Security

Reading Pride has contracted (to be confirmed) to provide Security Officers & Stewards for the event including the following staff to be on site throughout the period of the event being open to the public -

- 32 [TBC ASAP] x SIA qualified Security Officers
- 28 [TBC] x Stewards and a
- 1 x Security Manager / Site Safety Officer.

In addition to this Reading Pride will plan to provide at least 10 additional volunteer Stewards who will be briefed prior to the event, in addition to circa. 20 members of Reading Pride Committee / Staff.

A suitable roster / allocation of Security Officers and Stewards will be created to ensure coverage throughout the site / day incorporating breaks and role rotation for all staff. Volunteer Stewards will where appropriate be paired with paid Stewards, however these Volunteer Stewards will mainly be used to assist the Reading Pride Committee in the general running of the event and not for crowd management duties.

All Security Officers, Volunteers and staff / Committee members will wear hi-visibility bibs with a colour coding to identify roles and responsibilities.

c) Public safety

MEDICAL, AMBULANCE AND FIRST-AID MANAGEMENT

First-Aid and emergency response cover will be provided by South Central Ambulance Service (pending) under contractual agreement with the following on site at all times when open to the public - will supply

- 12x First Aiders
- 6x Paramedic
- 4 x Emergency Ambulance.
- 3 x Treatment Tent / Gazebo

Information on the location of the first-aid facilities will be made available to those attending. Adequate signage will be provided and the location of first-aid facilities will be shown clearly on all site plans. In addition, stewards will be aware of the facilities during their site briefing.

Procedures will be put in place for direct radio communication between the Site Safety Officer / Control Room and the First Aid providers. All staff / volunteers / Stewards / Security Officers will be briefed on the process for summoning first aid assistance.

Duties and Competencies of stewards include:

- Understanding their general responsibilities towards the health and safety of all categories of attendees, other stewards, event workers and themselves.
- Carrying out pre-event safety checks.
- Being familiar with the layout of the site and able to assist the attendees by giving information about the available facilities including first aid, toilet, water, welfare and facilities for people with special needs, etc.
- Staffing entrances, exits and other strategic points.
- Controlling or directing the attendees who are entering or leaving the site, to help achieve an even flow of people into and from various parts of the site.
- Recognising crowd conditions to ensure the safe dispersal of attendees and the prevention of overcrowding.
- Assisting in the safe operation of the event by keeping gangways and exits clear at all times and preventing standing on

Continued from previous page...

seats and furniture.

- Investigating any disturbances or incidents.
- Ensuring that combustible refuse does not accumulate.
- Responding to emergencies (such as the early stages of a fire), raising the alarm and taking the necessary immediate action.
- Being familiar with the arrangements for evacuating the attendees included coded messages and undertaking specific duties in an emergency.
- Communicating with the Incident Control Centre in the event of an emergency.

All SIA trained Security Officers shall wear their company uniform and a high visibility jacket clearly marked 'Security'. Their role will be to provide a high visibility presence, perform searches on members of the public upon admission, deal with unsocial activities, supervise beer tents and provide reassurance to our visitors. All paid Security Officers shall clearly display their SIA identification badge at all times.

SIA badge Security Officers will be checking guest entering the site for prohibited items including alcohol, barbecues and illegal drugs / substances, they will also be checking guests leaving the site for any alcoholic or non-alcoholic beverages in open containers (e.g. glass or tins) to prevent unauthorised drinking in public areas.

Paid stewards will provide a support mechanism for the SIA qualified staff, supervise back stage area, patrol perimeter fencing and staff the emergency exits. They shall wear their designated company uniform and wear a high visibility jacket with the company name on the back.

Volunteer stewards will assist paid stewards where it is deemed suitable but their main role is to assist with rubbish clearance, assist with fundraising, support committee members and help members of the public. They will be identifiable by wearing a Reading Pride High Visibility jacket; they will not wear a uniform of any description.

Stewards manning points within the site that are close to speakers will be rotated every two hours, and provided with ear protectors for the event for those positioned near speakers.

Our security supplier will ensure that waterproof clothing is available as a precaution and provide emergency sun protection in the event of extreme weather, bottles of water will also be available.

A register of Security Officers / Stewards will be kept, and shall record these details.

- Their name, home address, and registration number.
- SIA Registration Number where applicable.
- Date/Time Security Officers commenced duty, countersigned by security manager.
- Date/Time Security Officers finished duty, countersigned by security manager

A site log will be maintained and used to record any incidents, giving detail of staff involved and all records will be handed over to Reading Pride for archiving.

d) The prevention of public nuisance

Drunkenness/ Drug Misuse/ Prohibited Items

Reading Pride has a zero tolerance policy on drugs. Any person thought to be under the influence of drugs will immediately be removed from the site by Security Officers. Where it is deemed necessary, medical attention can be sought from the First Aid provision on site.

Any illegal drugs found on the site or on the persons of people searched (searched by approved Security Officers only) will be confiscated and stored securely on site under lock and key. The key shall be controlled by the Site Safety Officer. The individuals will be immediately reported to Thames Valley Police. Any items collected will be stored in a sealed carrier bag (to be supplied by TV Police) and handed over to TVP for disposal.

Anyone who appears to be under the influence of excessive alcohol will be asked to leave the site.

Depending on the condition of the individual, and whether they are with friends who can take responsibility for the Security Officers to manage the situation. Stewards will be asked to report the matter to Security immediately for resolution.

—Each bar will operate as per the objectives of the Licensing Act 2003, and will not serve guests who are intoxicated, serve to people under the age of 18, not serve to people over the age of 18, if they believe they are onward passing the drinks to someone who is under 18.

e) The protection of children from harm

CHILDREN

The Pride Festival is a family event and there is no age limit. We do however request that young children are

Continued from previous page...

accompanied by a parent / guardian at all times.

The Control Room will act as the focal point for lost children and the arrangement of any PA announcements.

A Child Protection Officer will be appointed (with appropriate CRB clearance) to be responsible for overseeing child welfare arrangements on the day of the Festival and to take responsibility for any found children.

Found children

If a child is found to be 'lost' by a steward, the steward will report immediately to the Control Room using a designated code-word that a lost child has been found, giving a description of location, and name of the lost child and last known location of parents/guardian.

Two 'recovery' stewards will be dispatched by the Site Safety Officer to the location of the lost child and reporting steward. If the steward has a fixed post position to supervise, the 'finder' steward must not escort the lost child away from the area, as the parents or guardians are likely to be looking in that area for the child. The steward will act as visible focus point for any parent/guardian looking for their lost child.

After approximately 5 to 10 minutes following the "recovery stewards" arrival, for any parents/guardian to claim the lost child either locally or at the main control point. After this period the 'recovery' Stewards must radio back to the Security Manager that the lost child is being escorted back to the Control Point.

If deemed appropriate by the Child Protection Officer / Site Safety Officer PA announcements will be made to direct parents to contact a steward / the information point to be reunited with their child. Appropriate safeguards will be in place to ensure that any child is collected by their parents / carer only.

If after a reasonable period of time (10 minutes at the control point) the child has not been collected, the Police are to be called by the Control Point to advise that a lost child has been found with all known relevant details and that no one has claimed or reported a lost child and the period of approx. 20 minutes has elapsed, Reading Pride will act in full accordance with the instruction of the Police at all times.

When a child is being collected the Child Protection Officer and Site Safety Officer will seek proof of identity / confirmation as appropriate to confirm custody of the child, if in any doubt a second opinion is to be sought from Thames Valley Police.

Any steward being advised of a lost child by a parent or guardian must be report directly to the Child Security Managers, with relevant description and name and last known location of the child to see if the child has already been found.

A radio communication will be broadcast to all staff using agreed code-word with relevant details of the lost child – detailed description, name and last known location of the child. A 'recovery' Steward if reporting stewards have fixed positions to supervise, will be dispatched to the last location to assist the parents or guardians to look for the lost child.

While the child is lost, the front and back entrance to the park will be closed to adults with children leaving the site, this is to ensure that the lost child is not taken off site. If after five minutes at the parents or guardian consent, a request will be communicated back to the Site Safety Manager / Child Protection Officer for the Police to be contacted.

The Child Protection Officer will coordinate with the Police and act in accordance with the instruction of the acting Police Officer at all times.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. The fee payable will be based on the rateable value of the property. Band A - £0 - £4300 - Fee Payable - £100 Band B - £4301 - £33,000 - Fee Payable - £190 Band C - £33,001 - £87,000 - Fee Payable - £315 Band D - £87,001 - £125,000 - Fee payable - £450 Band E - £125,001 and over - Fee payable - £635 Additional fees apply to outdoor events.

* Fee amount (£)

DECLARATION

I/WE UNDERSTAND THAT IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/reading/change-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

OFFICE USE ONLY

Applicant reference number	<input type="text" value="Reading Pride 2019"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

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THAMES VALLEY POLICE

Division/Station : Reading Police Station Licensing Dept

From : C2107 Declan Smyth

To : Reading Borough Council

Subject : Ref : Reading Pride, Kings Meadow Road, Reading, Berkshire, RG1 8BW
 Date : 8th March 2019

Objection to vary the premises licence

To whom it may concern

I C2107 Declan Smyth on behalf of the Chief Officer of Thames Valley Police wish to formally object to the proposed application to vary the premises licence submitted in relation to Reading Pride, Kings Meadow Road, Reading, Berkshire, RG1 8BW

Thames Valley Police objection to this application is made as we believe that in its current format this application fails to promote the four licensing objectives:

- The prevention of crime and disorder
- The prevention of public nuisance
- Public safety
- The protection of children from harm

Thames Valley Police recognise that the applicant has submitted this application to aid in expanding the capacity allowed to attend the event and to add a 18+ stage. Thames Valley Police finds that the document submitted is vague and lacking in sufficient detail so as to allow us to consider if the applicant and his security provider are in a position to be proactive and preventative. We would expect that the applicant submit information detailing, with certainty, what policies, security plans and security numbers would be in place for an event of this scale. Currently we can only assume that this has been generically provided from previous events. This is a major concern as the application is for 9999 people.

The Secretary of State Guidance (April 2018) States:

8.41 In completing an operating schedule, applicants are expected to have regard to the statement of licensing policy for their area. They must also be aware of the expectations of the licensing authority and the responsible authorities as to the steps that are appropriate for the promotion of the licensing objectives, and to demonstrate knowledge of their local area when describing the steps they propose to take to promote the licensing objectives. Licensing authorities and responsible authorities are expected to publish information about what is meant by the promotion of the licensing objectives and to ensure that applicants can readily access advice about these matters. However, applicants are also expected to undertake their own enquiries about the area in which the premises are situated to inform the content of the application.

8.42 Applicants are, in particular, expected to obtain sufficient information to enable them to demonstrate, when setting out the steps they propose to take to promote the licensing objectives, that they understand:

- the layout of the local area and physical environment including crime and disorder hotspots, proximity to residential premises and proximity to areas where children may congregate;

- any risk posed to the local area by the applicants' proposed licensable activities; and

- any local initiatives (for example, local crime reduction initiatives or voluntary schemes including local taxi-marshalling schemes, street pastors and other schemes) which may help to mitigate potential risks.

8.43 Applicants are expected to include positive proposals in their application on how they will manage any potential risks. Where specific policies apply in the area (for example, a cumulative impact policy), applicants are also expected to demonstrate an understanding of how the policy impacts on their application; any measures they will take to mitigate the impact; and why they consider the application should be an exception to the policy.

8.44 It is expected that enquiries about the locality will assist applicants when determining the steps that are appropriate for the promotion of the licensing objectives. For example, premises with close proximity to residential premises should consider what effect this will have on their smoking, noise management and dispersal policies to ensure the promotion of the public nuisance objective.

Applicants must consider all factors which may be relevant to the promotion of the licensing objectives, and where there are no known concerns, acknowledge this in their application.

8.45 The majority of information which applicants will require should be available in the licensing policy statement in the area. Other publicly available sources which may be of use to applicants include:

- the Crime Mapping website;
- Neighbourhood Statistics websites;
- websites or publications by local responsible authorities;
- websites or publications by local voluntary schemes and initiatives; and
- on-line mapping tools.

8.46 While applicants are not required to seek the views of responsible authorities before formally submitting their application, they may find them to be a useful source of expert advice on local issues that should be taken into consideration when making an application. Licensing authorities may wish to encourage co-operation between applicants, responsible authorities and, where relevant, local residents and businesses before applications are submitted in order to minimise the scope for disputes to arise.

8.47 Applicants are expected to provide licensing authorities with sufficient information in this section to determine the extent to which their proposed steps are appropriate to promote the licensing objectives in the local area. Applications must not be based on providing a set of standard conditions to promote the licensing objectives and applicants are expected to make it clear why the steps they are proposing are appropriate for the premises.

8.48 All parties are expected to work together in partnership to ensure that the licensing objectives are promoted collectively. Where there are no disputes, the steps that applicants propose to take to promote the licensing objectives, as set out in the operating schedule, will very often translate directly into conditions that will be attached to premises licences with the minimum of fuss.

8.49 For some premises, it is possible that no measures will be appropriate to promote one or more of the licensing objectives, for example, because they are adequately covered by other existing legislation. It is however important that all operating schedules should be precise and clear about the measures that are proposed to promote each of the licensing objectives.

The applicant does not seem to have taken cognisance of the Secretary of States Guidance. Thames Valley Police suggest that insufficient information has been

provided and the application is lacking in detail – especially the detail regarding the stewards & Security.

In this application under b) The prevention of crime and disorder

6.1. Stewards & Security

Reading Pride has contracted (to be confirmed) to provide Security Officers & Stewards for the event including the following staff to be on site throughout the period of the event being open to the public -

- 32 [TBC ASAP] x SIA qualified Security Officers
- 28 [TBC] x Stewards and a
- 1 x Security Manager / Site Safety Officer.

In addition to this Reading Pride will plan to provide at least 10 additional volunteer Stewards who will be briefed prior to

the event, in addition to circa. 20 members of Reading Pride Committee / Staff.

~~A suitable roster / allocation of Security Officers and Stewards will be created to ensure coverage throughout the site / day~~

incorporating breaks and role rotation for all staff. Volunteer Stewards will where appropriate be paired with paid

Stewards, however these Volunteer Stewards will mainly be used to assist the Reading Pride Committee in the general

running of the event and not for crowd management duties.

All Security Officers, Volunteers and staff / Committee members will wear hi-visibility bibs with a colour coding to identify roles and responsibilities.

No security provider has been appointed, therefore no confirmation of what the applicant / security team will provide on the day has been supplied to Thames Valley Police.

There is no clear indication on:

- How the site will be managed
- What Controls will be in place for the site
- No detailed plans supplied about levels of search
- There has been no contact from the applicant to discuss security arrangements for the site or for the event in general.
- No event Management Plan was submitted as part of the application

The Reading Borough Council Licensing Policy states: -

8.3 The Authority will expect applicants, when preparing an operating schedule or club operating schedule, to set out the steps to be taken to protect children from harm when on the premises. The Authority will also expect any licence holder who wishes to hold events for children to provide it and Thames Valley Police with a detailed risk assessment of that event including how the event will be managed, staffing levels for the event and how any child will be prevented from being exposed to any harm.

In Conclusion Thames Valley Police strongly feel that this application in its current format and without further scrutiny is likely to undermine the licensing objectives.

Therefore in this situation we would state our opinion that the licensing objectives are prospective and can be preventative and would urge the Licensing Sub-Committee

to refuse this application to vary the premises licence in order to prevent the licensing objectives from being undermined.



INTERNAL MEMORANDUM

To: Licensing

Dept: Licensing

Cc: applicant

Martin.Cooper@ReadingPride.co.uk

From: Rebecca Moon

Dept: Environmental Protection & Nuisance

Date: 6 March 2019

Urgent ☐ Response required ☐ Further action (see below) ☐

Subject: Application for Premises Licence: our ref - 641207

Premises: Reading Pride, Kings Meadow Road, RG1 8BW

I refer to the above application.

I have reviewed the application and consulted our records and would like to make representation against the application. I am concerned that the noise control conditions are no longer suitable for preventing public nuisance from the event. Following discussion with the applicant, the following conditions have been proposed to replace the existing noise control conditions:

1. Noise control for the event shall be based on the following principles:-
 - 1.1 location and orientation of the stages and sound systems shall be directed away from any residential premises
 - 1.2 the best technology and techniques shall be used in connection with the sound systems themselves to ensure the even distribution of sound in the arena and at the minimum intensity for the enjoyment of the audience.
 - 1.3 The best quality of sound shall be maintained to avert any need to compensate for any loss of clarity with increased volume.
 - 1.4 Received noise levels at the boundary of the event shall not exceed the level of 65 dB LAeq(15 min) between the hours of 1200-HRS and 2000-HRS and 55dB LAeq (15 min) at all other times when regulated entertainment is taking place.
 - 1.5 Maximum levels from the stages not to exceed 90dB(A) LAeq (1min)
2. The premises licence holder shall employ a designated sound manager who shall be capable of exercising control over all of the music and amplified speech sound levels by liaising with the Site Manager and the Stage Managers.

3. Sound propagation tests shall be carried out prior to the start of regulated entertainment to ensure that the noise limits stated in conditions 1.4 and 1.5 are met.
4. The designated sound manager shall be on site for the duration of the event.
5. Noise monitoring shall be conducted at reasonable and regular intervals and at least once per hour during periods of regulated entertainment by a designated sound manager to ensure compliance with the noise limits in condition 1.
6. A written log shall be kept of measured noise levels including the sound propagation tests and any actions taken to control the noise and this log shall be provided to the Reading Borough Council Environmental Protection team on request and in any case within one week following the event.
7. The premises licence holder shall ensure that noise levels from all of the activities taking place during the event are controlled to ensure the compliance with condition 1 (to prevent causing noise nuisance to the residents or businesses surrounding the park).
8. Sound amplification systems shall not be used after the licensed hours of entertainment for the relaying of music or for any other purpose except for emergency announcements relating to public order and safety.
9. All systems of sound amplification and reproduction through the public address system shall remain under the control of the premises licence holder or their appointed deputy at all times.
10. Means of radio, telephone or any other agreed form of communication shall be provided to enable contact to be made between officers of the Local Authority and any person in control of the noise source(s) on site.
11. During operating hours, the licensee or a nominated representative shall be available to receive and respond to nuisance-related complaints. A contact number shall be readily available to residents upon request.

If the applicant agreed to the above measures being placed as conditions on the premises licence then I will be willing to withdraw my representation.

Please contact me if you require any further information.

Kind regards

Rebecca Moon
Senior Environmental Health Officer

Narancic, Peter

From: Moon, Rebecca
Sent: 13 March 2019 08:53
To: Licensing
Subject: FW: FW: Representation - Reading Pride licence variation application

Hi,

Is this okay to enable you to change the noise conditions on the licence?

From: Martin Cooper [mailto: [REDACTED]@readingpride.co.uk]
Sent: 13 March 2019 08:51
To: Moon, Rebecca
Subject: Re: FW: Representation - Reading Pride licence variation application

This is an EXTERNAL EMAIL. STOP. THINK before you CLICK links or OPEN attachments.

Hi,

Apologies, I thought I already agreed.
Yes, that is fine. We agree to your conditions.

Martin

On Tue, 12 Mar 2019 at 09:15, Moon, Rebecca <Rebecca.Moon@reading.gov.uk> wrote:

Hi Martin

Are you happy to agree the conditions formally so I can withdraw my representation?

Thanks
Rebecca

From: Moon, Rebecca
Sent: 06 March 2019 09:32
To: Licensing
Cc: [REDACTED]@ReadingPride.co.uk'
Subject: Representation - Reading Pride licence variation application

Dear Licensing

Please see attached.

Regards

Rebecca

Rebecca Moon

Senior Environmental Health Officer

Environmental Protection & Nuisance | Directorate of Environment & Neighbourhood Services

Reading Borough Council, Civic Offices, Bridge Street, Reading, RG1 2LU

0118 937 2325 (72325)

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Narancic, Peter

From: French, Richard
Sent: 08 March 2019 10:28
To: [REDACTED]@readingpride.co.uk
Subject: Licensing Representation - Pride

Dear Martin,

I write in relation to the application for the variation for Pride.

In order to promote the four licensing objectives - namely the prevention of crime and disorder; protection of children from harm; prevention of public nuisance and public safety - I would ask that the below conditions be attached to the premises licence.

You will note that they are in relation to the submission of documentation and age refusals. The extra documents mentioned in condition 3 can be attached to the main EMP and is what we would require from any event that is almost doubling it's capacity. A lot of it is briefly covered in the EMP so it just needs fleshing out.

A couple of other questions as well. Given that potentially 9,999 people could be on site, do you have sufficient fire exits to evacuate that amount of people if necessary. Also, can you confirm whether the site will have CCTV.

Please can you provide me with the latest EMP and Procession plan.

Proposed Conditions

Submission of Documents (replaces current condition 1)

1. The Premises Licence Holder shall prepare an Event Management Plan for each year's event, setting out how the event will be managed and the precautions which have been taken to cater for all reasonably foreseeable contingencies, and which will demonstrate the procedures, roles and specific responsibilities of their management team, security and associated personnel.

The first draft of such a plan must be submitted to Reading Borough Council Licensing team; Reading Borough Council Environmental Protection and Nuisance team and the Council's Environmental Health team - as well as Thames Valley Police; Royal Berkshire Hospital; South Central Ambulance Service; Royal Berkshire Fire and Rescue Service and any other relevant body - 6 months prior to any event. The finalised version of the event management plan and procession plan must be submitted to and approved by the Licensing Authority and any other relevant body not later than 28 days prior to commencement of the event.

2. A finalised detailed plan of the layout of the site shall be submitted to the Licensing Authority no later than 28 days prior to commencement of the event, with the area within which amplified and organised music is to be played clearly delineated in red. The location of all structures and facilities including roadways and event areas shall be clearly indicated and entry and exit points of all structures and areas shown. The Fire Points, Medical and First Aid Points and Information Points, Fire Exits and Emergency Access routes shall also be shown.

3. That the following documents be submitted as part of the event management plan at least 6 months before the event:

- a) An entry, closure and dispersal policy;
- b) A search policy - Drugs and weapons policy;
- c) Security plan and security placement schedule
- d) Major incident and emergency/evacuation plan;
- e) Noise management plan
- f) Child protection plan

- g) Medical plan
 - h) Traffic and parking plan
- and any other information requested by Reading Borough Council or other relevant agency.

The finalised versions of the abovementioned documentation shall be submitted and approved by the Licensing Authority and any other relevant body 28 days before the commencement of the event.

4) The Premises Licence Holder shall comply with the reasonable requests of the Licensing Authority or other relevant agency with regard to any and all deficiencies in the certificates and documents referred to above, and to ensure that the standards certified are maintained during the event.

5) The event shall be run in accordance with the agreed Event Management Plan and the associated policies submitted with the Event Management Plan including the Procession Plan.

6) The Premises Licence Holder shall provide written confirmation that all stewards & security personnel have received the appropriate level of training for the duties they have been assigned 28 days prior to the commencement of the event.

General Conditions

Challenge 25 and Age Verification

7) (Replaces current condition 3) At all times that the premises is operating under this licence, the Premises Licence Holder shall ensure that its staff operate a Challenge 25 Policy (to minimise the risk of alcohol being sold to underage customers). This Policy shall (as a minimum provide) that before entry (or alternatively before any sale of alcohol), any person who appears to be under the age of 25 will be required to produce photo ID in the form of a passport; driving licence, UK Military ID card; PASS (or similar) card to prove that he/she is over the age of 18, before being permitted.

8) Each bar shall actively operate and maintain a refusal log (either written or electronic). The refusal log shall contain the following information:

- a) Time and date of alcohol sale that has been refused;
- b) Reason why the sale was refused;
- c) Description of the person who was refused;
- d) Details of any follow up action (i.e person was ejected)
- e) Details of staff member who carried out the refusal.

The refusal log shall be made available to authorised officers of Reading Borough Council and Thames Valley Police upon request.

9) All drinks sold on site shall be decanted into plastic drinking vessels. No glassware shall be used on site or brought onto the site in relation to drinking vessels.

If the applicant agrees to the above conditions being attached to any premises licence that may be issued and clarifies the points above in respect of escape routes and CCTV, then the licensing authority will withdraw its representation.

Kind Regards

Richard French
Licensing Enforcement Officer
Licensing Team | Directorate of Environment and Neighbourhood Services

Reading Borough Council
Licensing Team
Civic Offices
Bridge Street

Reading
RG1 2LU

Email: richard.french@reading.gov.uk
Secure Email: Richard.French@reading.gcsx.gov.uk
Web: www.reading.gov.uk/licensing

[Website](#) | [Facebook](#) | [Twitter](#) | [YouTube](#)



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Narancic, Peter

From: Martin Cooper <[REDACTED]@readingpride.co.uk>
Sent: 08 March 2019 11:35
To: French, Richard
Subject: Re: Licensing Representation - Pride

Sorry Richard.

All points appear reasonable, so I'm happy to accept the contentions outlines and add to/amend the EMP.

Thanks,

On Fri, 8 Mar 2019 at 10:34, French, Richard <Richard.French@reading.gov.uk> wrote:

Hi Martin,

Thanks for your quick response. Duly noted in reference to the EMP.

Please can you confirm by 11th March whether you are happy to accept the conditions I have outlined in my previous email.

Kind Regards

Richard

From: Martin Cooper [mailto:[REDACTED]@readingpride.co.uk]
Sent: 08 March 2019 10:32
To: French, Richard
Subject: Re: Licensing Representation - Pride

This is an EXTERNAL EMAIL. STOP. THINK before you CLICK links or OPEN attachments.

Hi Richard,

I will amend the EMP and aim to have it to you within the next week or two.

LICENSING ACT 2003 PREMISES LICENCE - PART A

Reading Borough Council being the Licensing Authority under the above Act,
HEREBY GRANT a PREMISES LICENCE as detailed in this licence.

Premises Licence Number	LMV000319
--------------------------------	------------------

Premises Details

Trading name of Premises and Address	
Reading Pride Kings Meadow Road Reading Berkshire RG1 8BW	
Telephone Number	

Where the Licence is time limited the dates the Licence is valid
One event per year to be notified to the Licensing Authority

Licensable Activities

Licensable Activities authorised by the Licence
Performance of Live Music - Indoor & Outdoor Playing of Recorded Music - Indoor & Outdoor Performance of Dance - Indoor & Outdoor Anything similar to Live Music, Recorded Music & Performance of Dance - Indoor & Outdoor Sale of Alcohol by Retail - On the Premises

Authorised Hours for Licensable Activities

The times the licence authorises the carrying out of licensable activities
Hours for the Performance of Live Music
Saturday from 1200hrs until 2000hrs
Hours for the Playing of Recorded Music
Saturday from 1200hrs until 2000hrs
Hours for the Performance of Dance
Saturday from 1200hrs until 2000hrs
Anything similar to Live Music, Recorded Music & Performance of Dance
Saturday from 1200hrs until 2000hrs

Hours for the Sale by Retail of Alcohol

Saturday from 1100hrs until 2000hrs

Opening Hours

Hours the Premises is Open to the Public

Saturday from 1200hrs until 2000hrs

Alcohol

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

Sale of Alcohol by Retail - On & the Premises

Premises Licence Holder

Name, (registered) address of holder of premises licence

Name: Reading Pride

Address: PO Box 8160, Reading, Berkshire, RG30 9FA

Additional Details

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Name: Ms Rebecca Paisis

Address: ■■■ Maida Avenue, London, E4 7JJ

Designated Premises Supervisor

Personal Licence number and issuing authority of personal licence held by the designated premises supervisor where the premises licence authorises the supply of alcohol

Personal Licence Number: LN/200500 754

Issuing Authority: Enfield Council

This Licence shall continue in force from **16/08/2018** unless previously suspended or revoked.

Dated: 20 August 2018

Head of Environment & Neighbourhood Services



Mandatory Conditions

Supply of Alcohol

To be applied where a premises licence authorises the supply of alcohol

- 1 No supply of alcohol may be made under the premises licence:-
 - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended
- 2 Every supply of alcohol made under the premises licence must be made or authorised by a person who holds a personal licence.

Film Exhibitions

To be applied only where a premises licence or club premises certificate authorises the exhibitions of films

- 1 The admission of children to any exhibition of any film must be restricted in accordance with section 20 of Part 3 of the Licensing Act 2003.
- 2 In the case of films which have been classified by the British Board of Film Classification admission of children to films must be restricted in accordance with that classification.
- 3 In the case of films which have not been classified by the British Board of Film Classification, admission of children must be restricted in accordance with any recommendation made by the Licensing Authority.

Door Supervisors

To be applied where a premises licence or club premises certificate includes a condition that any person must be at the premises to carry out a security activity. [Except premises with a premises licence authorising only plays or films or premises used exclusively by a club].

- 1 Each individual present at the licensed premises to carry out a security activity must be licensed by the Security Industry Authority.

- 1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- 2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

Supply of Tap Water (commencement date 01/10/2014)

1. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

Age Verification Policy (commencement 01/10/2014)

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

Drink Measurements (commencement date 01/10/2014)

1. The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”

Minimum Permitted Pricing (commencement 28th May 2014)

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

4. (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2

Conditions Consistent with the Operating Schedule

General

1. The event shall be run in accordance with the Event Management Plan submitted and dated 2012.
2. The original issued licence allows for an event on Saturday 8th September 2012. Events in future years are to be limited to one Saturday per year and the date of the event shall be forwarded in writing to the Licensing department of Reading Borough Council no later than 90 days before the proposed date.
3. A Challenge 25 policy shall be operated in relation to sales of alcohol. Any person who appears to the member of staff to be under the age of 25 years shall be asked to provide suitable identification. Suitable identification shall include a photocard driving licence, passport or nationally approved identity card.
Conditions agreed with Environmental Protection
4. Sound propagation tests are to be completed on the Friday before the event to a prearranged schedule with a Local Authority Officer present to agree the maximum sound levels from the stages. Sound testing shall not exceed 2 hrs in duration and shall take place between the hours of 12:00hrs and 18:30hrs.
5. Event music noise levels measured at the façade of the nearest noise sensitive premises shall not exceed the level of 65 dB LAeq(15 min) between the hours of 11:00hrs and 20:00hrs when regulated entertainment is taking place.
6. The installation of the sound system in the dance tent and the sound system, public address system and noise barriers at the main stage will be completed on the Friday afternoon in order to allow for sound testing, at the same time as the stage testing and any necessary adjustments. Any testing shall be agreed in advance with the Council.
7. Maximum levels from the stages shall not exceed 90dB(A) LAeq (1min)
8. The Operations manager will ensure that noise levels from all of the activities taking place during the event are controlled in order to prevent them from causing noise nuisance to the residents and businesses surrounding the park.
9. Sound amplification systems will not be used after the licensed hours of entertainment for the relaying of music or for any other purpose except for emergency announcements relating to public order and safety.
10. All systems of sound amplification and reproduction through the public address system will remain under the control of the premises licence holder or their appointed deputy at all times.

11. Means of radio, telephone or any other agreed form of communication will be provided to enable contact to be made between officers of the Local Authority and any person in control of the noise source(s) on site for the day of the event.

12. Leaflet drop on the preceding days to the festival a leaflet drop will be carried out advising the residents of our festival. A contact number will be provided. The following streets will be covered. Caversham side of river, part of Queens road south side, Mill road, Mill green, both ends including alley, Heron island, Champion road, Piggots road, Send road from champion road junction, The causeway, and Luscinia View.

Annex 3

Conditions attached after a hearing by the Licensing Authority

Annex 4

Plans

As attached plan dated 01/08/2018